

ATTACHMENT B  
**Bear River Health Department**  
**Environmental Service Delivery Plan 2002 - 2003**

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DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Prevent release of hazardous and toxic substances into the environment.	Inspect UST closures.	Total number of UST closure inspections.	Monthly
	Review UST closure plans.	Number of plans reviewed.	Monthly
	Inspect UST installations, upgrades, and repairs.	Number of facilities inspected: Installations Repairs	Monthly
	Conduct 102 leak detection inspections within district.	Number of facilities inspected; inspection reports submitted on time.	Monthly, by the 20 <sup>th</sup> of the following month.
	Investigate complaints regarding UST releases, petroleum odors, free product, hydrocarbon-contaminated groundwater and drinking water and other allegations of UST violations.	Number of complaints investigated.	Verbal within 24 hours followed by written report monthly
	Identify non-notifiers.	Number and location of non-notifiers identified.	Monthly
	Personnel must be properly certified as UST Inspectors and Groundwater/soil Samplers	Successfully complete applicable certification or recertification requirements.	

# SOLID AND HAZARDOUS WASTE/USED OIL

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
<p>Protect public health and the environment from exposure to contamination caused by improper treatment, storage and disposal of hazardous waste, including used oil</p>	<p><b>Inspect used oil collection centers (UOCCs) semi-annually. In the alternative, inspect approximately ten used oil generators as a substitute for approximately ten UOCC inspections. Document inspections on UOCC Checklists provided by Division of Solid and Hazardous Waste (DSHW). Identify and document all observed non-compliance of used oil rules and regulations. Submit photographs of UOCCs to document non-compliance and resolutions implemented. Ensure that non-compliance issues are followed up and corrected by UOCC within an appropriate timeframe. Ensure that all used oil spills at UOCCs are cleaned up in a timely manner.</b></p>	<p><b>Number of UOCCs inspected, to include checklists, and documentation (including photographs) of any non-compliance and resolutions.</b></p>	<p>Semi-annually</p>
	<p><b>Investigate complaints regarding used oil releases and allegations of used oil violations, including complaints the LHD and DSHW receive from anonymous sources. Submit written documentation and photographs describing the complaint and investigation process, including follow-up procedures and resolutions. For complaints that are resolved quickly, documentation should be submitted when the complaint has been resolved. For complaints that require extended follow-up, documentation should be submitted periodically. Ensure that all complaints are investigated and resolved in a timely and appropriate manner.</b></p>	<p><b>Number of complaints investigated, to include documentation (including photographs) of investigation and resolution.</b></p>	<p>Semi-annually</p>

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	<b>All used oil staff should attend and participate in <del>both</del>the regularly scheduled used oil steering committee meetings for their area.</b>	Number of steering committee meetings attended.	Semi-annually
	<b>All used oil staff should attend and participate in the <u>next</u> used oil training seminar, if one is hosted by the DSHW</b>	<b>Attendance and participation in used oil training seminar.</b>	<b>Semi-annually</b>

### Hazardous Material

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
	BRHD agrees to: Provide lead environmental agency response to environmental emergencies in the Bear River District.	Number of incidents responded to and short narrative of outcome	Yearly
	Answer the publics complaints and questions regarding hazardous materials.	Compliant Records: Number received Number followed up with inspections Number resolved	Yearly

## SOLID WASTE

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
	Solid Waste: Contractor will answer questions and complaints on recycling and solid waste.	Number of calls and inspections on sites.	Annually
	Identify illegal dump sites.	Numbers located.	Annually
	Work with counties to prevent and clean-up illegal sites.	Number of meetings, inspections, pictures, and clean-ups performed	Annually
	Inspect small permitted sites in Box Elder County	Number of inspections.	Annually
	Waste Tires: Contractor will permit and inspect tire recyclers in counties.	Number of permits and number of inspections.	Annually
	Identify piles and assist owner in removing piles.	Number of piles.	Annually

# AIR QUALITY

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Ambient Air Quality	<ol style="list-style-type: none"> <li>1. Obtain air quality data from Division of Air Quality on the Logan station and various other Utah stations. Process and compare data.</li> <li>2. Respond to public requests.</li> </ol>	<ol style="list-style-type: none"> <li>1. Annual report from data obtained from air station.</li> <li>2. Reports, presentations, etc.</li> </ol>	Annual report.
Effectively implement Lead-Based Paint (LBP) program to protect the public from lead poisoning and the environment from lead contamination.	Maintain current LBP Firm certification and LBP Inspector/Risk Assessor certification for at least one Environmental Division employee throughout the current contract year.	Document current firm and employee certification on most current Utah LBP Program reporting forms.	Annually (with the January 15th quarterly report).
	Perform compliance inspections at regulated LBP projects, or if no regulated LBP projects are performed, then conduct at least one LBP inspection and/or risk assessment in a child-occupied facility.	Compliance inspection reports on most current Utah LBP Program reporting forms or inspection/risk assessment report of child-occupied facility.	Quarterly (on or before the 15th of July, October, January and April).
Provide information to the public about LBP hazards.	Answer questions and provide LBP literature to the public as requested.	Number of calls received and literature distributed on most current Utah LBP Program reporting forms.	Quarterly (on or before the 15th of July, October, January and April).
Conduct asbestos sampling.	On site testing (sampling) as requested by public contractors.	Number of sites visited.	Annually
Distribution of radon test kits and information	Provide tests kits and radon information to public as requested.	Number of tests sold and information provided	Annually. The Local Health Department, upon request from either the Department of Environmental Quality

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			or the Environmental Protection Agency, shall provide records or documentation of matching funds.

# Drinking Water

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
<p>Maintain superior drinking water quality by ensuring adequate facilities, source protection and timely assistance to water system operators.</p>	<p>LHD will provide basic service including but not limited to exam proctoring, random samples collected, distribute test bottles/bags, emergency response, public relations, report information on new systems, provide technical assistance.</p>	<p>Number of operator Certification Exams proctored.                      Number of emergency responses performed.                      Number of new systems reported to DDW.</p>	<p>Annually</p>
<p>Water Systems Sanitary Surveys</p>	<p><u>Logan Health Department will conduct 18 Sanitary surveys:</u></p> <ol style="list-style-type: none"> <li>1. 17001 Bridgerland Village</li> <li>2. 17027 Swan Creek Village</li> <li>3. 17007 South Bear Lake</li> <li>4. 02011 Tremonton</li> <li>5. 02024 Willard</li> <li>6. 02004 Brigham City</li> <li>7. 02052 Five C's Mobile Home Park.</li> <li>8. 02026 Golden Spike Natl Monument</li> <li>9. 02014 Ukon Water Co.</li> <li>10. 02018 Mantua</li> <li>11. 02020 Snowville Waterworks</li> <li>12. 02051 Cedar Ridge Subdivision</li> <li>13. 03012 Millville</li> <li>14. 03088 Utah State University</li> <li>15. 03029 Bridger Picnic Area.</li> <li>16. 03028 Lewis M Turner CG/Mem GS</li> <li>17. 03046 Smithfield Canyon CG</li> <li>18. 03043 Red Banks Campground</li> </ol>	<p>Number of systems surveyed.                       Percent of systems with approved ratings.                       Percent population served with approved ratings.</p>	<p>When surveys are performed.                       Survey reports must be submitted to DDW within 30 days of survey.</p>

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	Survey reports to be completed within 30 days of survey.		
Conduct Sanitary survey training.	Bear River Health Department will send all those responsible to conduct sanitary surveys to the sanitary survey training.	Number of representatives trained.	Annually
Maintain superior drinking water quality.	Percentage of community water systems with approved rating.	<ol style="list-style-type: none"> <li>1. Correspond with state DEQ regarding community systems not approved.</li> <li>2. Communicate with systems in overcoming violations, improving IPS scores, upgrading facilities, and improving monitoring.</li> <li>3. Provide input to state DEQ prior to quarterly CAP meetings</li> </ol>	Quarterly
Provide education, technical assistance, and support for local and private entities.	Provide technical assistance to local water organizations.	<ol style="list-style-type: none"> <li>1. Inform local organizations of requirements and current status.</li> <li>2. Mail out, at least annually, a status report to each system.</li> <li>3. Inform systems of deficiencies or violations.</li> <li>4. Provide sampling and analysis for bacteriology or all public waters.</li> <li>5. Provide information as liaison between system managers and laboratories.</li> </ol>	<p>Annually or by letter</p> <p>Annually</p> <p>As needed</p> <p>Annually</p> <p>Annually</p>
	<p>Computer accessibility for Local Health Department</p> <p><i><u>(One Step Reporting Project with State of Utah)</u></i></p>	<ol style="list-style-type: none"> <li>1. Maintain computer accessibility with state DEQ and develop a Home page.</li> <li>2. Report sample and analysis of public system via the state wide computer network.</li> <li>3. Provide updated information to local water organizations.</li> </ol>	<p>Annually</p> <p>Monthly</p> <p>As needed</p>

## Water Pollution

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Protect health and prevent water pollution by identifying and managing pollution sources to insure continued beneficial uses of water and public health.	Identify illegal discharges	Number of calls and site inspections	Annually
	Answer questions and investigate complaints on water pollution.	Number of calls and investigations	Annually
	Correct failures of individual waste disposal systems.	List documenting: numbers and locations	Annually
	New permit and inspect all individual on site waste disposal systems.	Number of systems permitted and inspected Total no. of systems by county. No. of alternative or experimental systems installed.	Annually
	For resale/refinance inspect individual waste disposal systems as requested	Number of systems	Annually
	Collect the \$25 for each new on-site wastewater system installed, and remit fees to the Div. Of Water Quality by the 30 <sup>th</sup> day of the month following the end of each quarter.	Fees remitted quarterly to DWQ.	
	Assure that all health department staff involved in the review, approval and inspection of on-site wastewater systems are trained and certified at the appropriate level per R317-11.	All staff are appropriately certified.	
	Assure that all on-site system work is done by persons certified as appropriate according to R317-11.	All work is done by persons appropriately certified.	