

**Import File Page:** Ignore First Row of Import Files. This sets the default value for this check box on the Import File Page and can be overridden each time you import a file

**Max Length Resolution Page: Resolution.** This sets the default value for this field on the Max Length Resolution Page. See the Max Length Resolution Page for more information.

**Domain Value Resolution Page: Resolution.** This sets the default value for this field on the Domain Value Resolution Page. See the Domain Value Resolution Page for more information.

When you are finished editing this page, click “Save” at the bottom of the page to save your changes. Click “Return” to go back to the Home page.

## 2.0 Changing Your User Information

The User Detail Page allows you to change your contact information (Name, Address, E-mail, etc.).

This page also shows you the organizations you have been given access to. Note that only a System Administrator can change organization rights.

Select the “User Information” link on the left sidebar navigation panel to open the User Detail Page.

**Ambient Water Quality Monitoring System (Test)**  
You are here: [Home](#) >> [Users](#) >> User Detail

### User Detail

Status: Enabled

Login Name:\* cseese

Password:\* ●●●●●●

Full Name:\* Calah Seese

Affiliation: Division of Water Quality

Address: 195 North 1950 West

City: Salt Lake City

State: UT

Zip: 84116

Country: USA

Phone #:

Email: cseese@utah.gov

**Organization Rights:**

Organization	Add	Update	Delete	Admin
UTAHDWQ_WQX	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

When you are finished editing this page, click “Save” at the bottom of the page to save your changes. Click “Return” to go back to the Home page.

## 3.0 Managing Existing Monitoring Locations

In the database, a pair of companion pages exists for each of the main types of data in AWQMS

A List page for searching and identifying data of interest

- Criteria at the top of each page enables the user to filter the list of data.
- An “Add New” button allows you to create new records within the selected type of data.

A Detail page for viewing and editing the specific record selected on the List page.

- Required fields are indicated by an asterisk to the right of the label.