

Introduction to DWQ Monitoring's Water Quality Database

1. Test Web site and login
 - a. <http://168.178.3.182:999/>
 - b. My user name: _____
 - c. My user password: _____
2. Web page Overview
 - a. "Home" page (first page on login, "Home" link on left side bar)
 - i. Data Summary – make sure you have access to UTAHDWQ_WQX.
 - ii. My Datasets – list of your import or export files for quick access
 - iii. My Navigation History – what detail pages you have visited for quick access
 - b. Input (On left side bar) – Ways to import data
 - c. Management (On left side bar) – Access to Query and Detail pages if you want to search for data, maybe not analyze or export data
 - d. Output (On left side bar)
 - i. Never click Export to WQX – no need to
 - ii. Data Analysis most useable option – access data analysis and export functions
 - iii. Datasets – use this link to access previously exported data files if they are not available from the Home page, "My Datasets" section
 - e. Configuration (On left side bar)
 - i. User Preferences – Set your User Preferences
 - ii. User Information – Reset your password
 - iii. Lookup Tables – Search for available data options if needed
 - iv. Organizations, Org. Preferences – Do not edit. These will be pre-defined
 - v. Event Log – view your previous login history and actions
 - f. Log Out (Bottom of left side bar) – You will be timed out after 45 min. of no action
 - g. Footer (bottom of every page) – AWQMS User Guide will link to current Gold Systems' User Guide
3. Tips for Queries
 - a. Query all – fill in/change nothing on query page and click "Search"
 - b. % is the wild card
4. Tips for Navigation
 - a. "Return" button means essentially "Go Back" to previous page
 - i. This is used if you get a new page during a query and you made a selection and need to GO BACK to the main query page
 - b. "Continue" button means essentially "Proceed" to the next page
 - i. Select "Continue" after completing the data export page to PROCEED to your export.
 - c. Queries are "remembered" during a login session
 - i. You may search for locations, then click "Data Analysis" and the same location search will be remembered on the "Data Analysis" page
 - ii. You will need to click the "Clear" button on any query page to reset the query
 - iii. If needed, log out and log in to reset all queries
5. Send all questions and feedback to Kate Tipple and Jim Harris.