

Division of Environmental Response and Remediation (DERR)  
REVISED UST OPERATOR INSPECTION FORM  
DETAILED INSTRUCTIONS

**Persons conducting a monthly inspection must initial and date at the bottom of the inspection form each month. The primary Class B operator is required to ensure the inspection form is properly completed and then sign and date the form in December of each year.**

FACILITY INFORMATION

1. Fill in the Inspection Year, Facility Name, Facility ID number, Address, and print the name of the primary Class B operator.
2. Fill in the name(s) and initials of each person(s) conducting monthly inspections for this facility.

RECORDS INSPECTION

**For Items 1, 2, 3 and 4 below, failed or inconclusive test results are considered an unusual operating condition and a petroleum release may have occurred. The Class B operator must justify or prove within 24 hours, that the unusual operating condition did not release petroleum or he must call the DERR within 24 hours at (801) 536-4100.**

1. Maintain monthly tank leak detection records for each UST. In the box for the corresponding month, place a "Y" for passing tests or "N" for failed or inconclusive tests.
2. Check your UST system every **7 days** for a failed or inconclusive test or an unusual error message.
3. If you conduct monthly line monitoring (by having electronic line leak detectors, a sump sensor or keep a monthly log), keep test records from your tank monitor for 12 months or keep a monthly log for 12 months.
4. If you have impressed current, check your rectifier to ensure it is working and log the voltage and amperage reading at least every 60 days. Remember the rectifier must be on 24 hours a day.

PHYSICAL INSPECTION

**Eight UST system parts are listed on the left side of the page under Physical Inspection. For example: Spill Buckets, Overfill Prevention, etc. To the right of each UST part is a description of how the part must look and operate.** NOTE: Some UST systems do not have 2-Point Vapor Recovery or Secondary Containment sumps for Dispensers or Submersible Pumps.

For the UST system parts, the acceptable answers are Y for yes, N for no and NA for not applicable, entered for each monthly inspection. If you do not have secondary containment sumps, write NA in the January box and a line through the rest of the months for the secondary containment sump part.

RELEASE OR SUSPECTED RELEASE REPORTING - Unusual Operating Conditions

1. For unusual operating conditions questions, the acceptable answers are Y for yes, N for no and NA for not applicable. For example:
  - a. If N for no is used to answer the 1<sup>st</sup> question to describe that an unusual operating condition did not occur, then the answer for the 2<sup>nd</sup> question asking if you contacted DERR would be NA, **because there was not an unusual operating condition, a petroleum release did not occur and the DERR was not contacted.**
  - b. If Y for yes is used to answer the 1<sup>st</sup> question to describe that an unusual operating condition did occur, the answer for the 2<sup>nd</sup> question could be:
    - i. Y for yes, **if the class B operator resolved the unusual operating condition within 24 hours, a petroleum release did not occur and you did not contact the DERR, or**
    - ii. N for no, **if the unusual operating condition could not be resolved in 24 hours and a petroleum release may have or did occur and you did not call the DERR within 24 hours. NOTE: *If you choose to not justify or prove a release did not occur, you are still required to call the DERR within 24 hours.***

**Monthly inspectors are required to initial and date the inspection form each month. The Class B operator must ensure the form is properly completed and then sign and date the inspection form in December of each inspection year.** 1/08/15