



# Utah Division of Solid and Hazardous Waste Solid Waste Management Program

Mailing Address  
P.O. Box 144880  
Salt Lake City, Utah 84114-4880

Office Location  
195 North 1950 West  
Salt Lake City, Utah 84116

Phone (801) 536-0200  
Fax (801) 536-0222  
[www.deq.utah.gov](http://www.deq.utah.gov)

## APPLICATION FOR A PERMIT TO OPERATE A CLASS II LANDFILL

Please read the instructions that are found in the document, INSTRUCTIONS FOR APPLICATION FOR A PERMIT TO OPERATE A CLASS II LANDFILL. This application form shall be used for all Class II solid waste disposal facility permits and modifications. Part I, GENERAL INFORMATION, must accompany a permit application. Part II, APPLICATION CHECKLIST, is provided to assist applicants and, if included with the application, will assist review. Part II is provided to assist in preparation and review of a permit application; it is not required by rule. The text of the rule governs all permit application contents and should be consulted when questions arise.

**Please note** the version date of this form found on the lower right of the page; if you have received this form more than six months after this date it is recommended you contact our office at (801) 536-0200 to determine if this form is still current. When completed, please return this form and support documents, forms, drawings, and maps to:

Scott T. Anderson, Director  
Division of Solid and Hazardous Waste  
Utah Department of Environmental Quality  
PO Box 144880  
Salt Lake City, Utah 84114-4880

(Note: When the Director has determined that the application is complete, two clean copies of the application as determined complete must be submitted to the Director. One copy is to be available at the Division offices and one copy will be available at a site near the facility for public viewing during the public comment period.)

## Utah Class II Landfill Permit Application Form

<b>Part I General Information</b> APPLICANT: PLEASE COMPLETE ALL SECTIONS.									
<b>I. Landfill Type</b>	<input type="checkbox"/> Class II		<b>II. Application Type</b>			<input type="checkbox"/> New Application <input type="checkbox"/> Renewal Application		<input type="checkbox"/> Facility Expansion <input type="checkbox"/> Modification	
For Renewal Applications, Facility Expansion Applications and Modifications Enter Current Permit Number _____									
<b>III. Facility Name and Location</b>									
Name of Facility									
Site Address (street or directions to site)							County		
City				Zip Code			Telephone		
Township		Range	Section(s)		Quarter/Quarter Section		Quarter Section		
Main Gate Latitude    degrees    minutes    seconds			Longitude    degrees    minutes    seconds						
<b>IV. Facility Owner(s) Information</b>									
Name of Facility Owner									
Address (mailing)									
City				State	Zip Code			Telephone	
<b>V. Facility Operator(s) Information</b>									
Name of Facility Operator									
Address (mailing)									
City				State	Zip Code			Telephone	
<b>VI. Property Owner(s) Information</b>									
Name of Property Owner									
Address (mailing)									
City				State	Zip Code			Telephone	
<b>VII. Contact Information</b>									
Owner Contact					Title				
Address (mailing)									
City				State	Zip Code			Telephone	
Email Address					Alternative Telephone (cell or other)				
Operator Contact					Title				
Address (mailing)									
City				State	Zip Code			Telephone	
Email Address					Alternative Telephone (cell or other)				
Property Owner Contact					Title				
Address (mailing)									
City				State	Zip Code			Telephone	
Email Address					Alternative Telephone (cell or other)				

# Utah Class II Landfill Permit Application Form

<b>Part I General Information (continued)</b>																																												
<b>VIII. Waste Types</b> (check all that apply)	<b>IX. Facility Area</b>																																											
<input type="checkbox"/> All non-hazardous solid waste <b>OR</b> the following specific waste types: <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Waste Type</td> <td style="width: 33%;">Combined Disposal Unit</td> <td style="width: 33%;">Monofill Unit</td> </tr> <tr> <td><input type="checkbox"/> Municipal Waste</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Construction &amp; Demolition</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Industrial</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Incinerator Ash</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Animals</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Asbestos</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Other _____</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Waste Type	Combined Disposal Unit	Monofill Unit	<input type="checkbox"/> Municipal Waste	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Construction & Demolition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Incinerator Ash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Animals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Asbestos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Facility Area.....</td> <td style="width: 10%; text-align: center;">_____</td> <td style="width: 10%; text-align: right;">acres</td> </tr> <tr> <td>Disposal Area.....</td> <td style="text-align: center;">_____</td> <td style="text-align: right;">acres</td> </tr> <tr> <td>Design Capacity</td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Years.....</td> <td style="text-align: center;">_____</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Cubic Yards.....</td> <td style="text-align: center;">_____</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Tons.....</td> <td style="text-align: center;">_____</td> <td></td> </tr> </table>		Facility Area.....	_____	acres	Disposal Area.....	_____	acres	Design Capacity			Years.....	_____		Cubic Yards.....	_____		Tons.....	_____	
Waste Type	Combined Disposal Unit	Monofill Unit																																										
<input type="checkbox"/> Municipal Waste	<input type="checkbox"/>	<input type="checkbox"/>																																										
<input type="checkbox"/> Construction & Demolition	<input type="checkbox"/>	<input type="checkbox"/>																																										
<input type="checkbox"/> Industrial	<input type="checkbox"/>	<input type="checkbox"/>																																										
<input type="checkbox"/> Incinerator Ash	<input type="checkbox"/>	<input type="checkbox"/>																																										
<input type="checkbox"/> Animals	<input type="checkbox"/>	<input type="checkbox"/>																																										
<input type="checkbox"/> Asbestos	<input type="checkbox"/>	<input type="checkbox"/>																																										
<input type="checkbox"/> Other _____	<input type="checkbox"/>	<input type="checkbox"/>																																										
Facility Area.....	_____	acres																																										
Disposal Area.....	_____	acres																																										
Design Capacity																																												
Years.....	_____																																											
Cubic Yards.....	_____																																											
Tons.....	_____																																											
<b>X. Fee and Application Documents</b>																																												
Indicate Documents Attached To This Application <span style="float: right;"><input type="checkbox"/> Application Fee: Amount \$</span> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Facility Map or Maps</td> <td><input type="checkbox"/> Facility Legal Description</td> <td><input type="checkbox"/> Plan of Operation</td> <td><input type="checkbox"/> Waste Description</td> </tr> <tr> <td><input type="checkbox"/> Ground Water Report</td> <td><input type="checkbox"/> Closure Design</td> <td><input type="checkbox"/> Cost Estimates</td> <td><input type="checkbox"/> Financial Assurance</td> </tr> </table>			<input type="checkbox"/> Facility Map or Maps	<input type="checkbox"/> Facility Legal Description	<input type="checkbox"/> Plan of Operation	<input type="checkbox"/> Waste Description	<input type="checkbox"/> Ground Water Report	<input type="checkbox"/> Closure Design	<input type="checkbox"/> Cost Estimates	<input type="checkbox"/> Financial Assurance																																		
<input type="checkbox"/> Facility Map or Maps	<input type="checkbox"/> Facility Legal Description	<input type="checkbox"/> Plan of Operation	<input type="checkbox"/> Waste Description																																									
<input type="checkbox"/> Ground Water Report	<input type="checkbox"/> Closure Design	<input type="checkbox"/> Cost Estimates	<input type="checkbox"/> Financial Assurance																																									
I HEREBY CERTIFY THAT THIS INFORMATION AND ALL ATTACHED PAGES ARE CORRECT AND COMPLETE.																																												
Signature of Authorized Owner Representative  _____  _____ Name typed or printed		Title _____ Date _____ Address _____ _____																																										
Email Address	Alternative Telephone (cell or other)																																											
Signature of Authorized Land Owner Representative (if applicable)  _____  _____ Name typed or printed		Title _____ Date _____ Address _____ _____																																										
Email Address	Alternative Telephone (cell or other)																																											
Signature of Authorized Operator Representative (if applicable)  _____  _____ Name typed or printed		Title _____ Date _____ Address _____ _____																																										
Email Address	Alternative Telephone (cell or other)																																											

## Utah Class II Landfill Permit Application Checklist

**Important Note:** The following checklist is for the permit application and addresses only the requirements of the Division of Solid and Hazardous Waste. Other federal, state, or local agencies may have requirements that the facility must meet. The applicant is responsible to be informed of, and meet, any applicable requirements. Examples of these requirements may include obtaining a conditional use permit, a business license, or a storm water permit. The applicant is reminded that obtaining a permit under the *Solid Waste Permitting and Management Rules* does not exempt the facility from these other requirements. Please take note of the heading of each section for the facilities that the section applies to.

An application for a permit to construct and operate a landfill is the documentation that the landfill will be located, designed, constructed, operated, and closed in compliance with the requirements of Utah Administrative Code R315-301 through 320 (*Utah Solid Waste Permitting and Management Rules*) and Utah Code Annotated 19-6-101 through 123 (*Utah Solid and Hazardous Waste Act*). The application should be written to be understandable by regulatory agencies, landfill operators, and the general public. The application should also be written so that the landfill operator, after reading it, will be able to operate the landfill according to the requirements with a minimum of additional training.

Copies of the *Solid Waste Permitting and Management Rules*, the *Utah Solid and Hazardous Waste Act*, along with many other useful guidance documents can be obtained by contacting the Division of Solid and Hazardous Waste at 801-536-0200. Most of these documents are available on the Division's web page at [www.hazardouswaste.utah.gov](http://www.hazardouswaste.utah.gov). Guidance documents can be found at the solid waste section portion of the web page.

When the Director has determined that the application is complete, submit two paper copies of the application as determined complete by the Director, and an electronic copy of the application.

### **Part II      Application Checklist**

<b>I. Facility General Information</b>	
Description of Item	Location In Document
<b><i>1a.</i> General Information for All Facilities</b>	
Completed Part I General information form above	
General description of the facility (R315-310-3(1)(b))	
Legal description of property (R315-310-3(1)(c))	
Proof of ownership, lease agreement, or other mechanism (R315-310-3(1)(c))	
Area served by the facility including population (R315-310-3(1)(d))	
A demonstration that the landfill is not a commercial facility	
Waste type and anticipated daily volume (R315-310-3(1)(d))	
<b><i>1b.</i> Information Required for All New Or Laterally Expanding Facilities</b>	
Intended schedule of construction (R315-302-2(2)(a))	
Name and address of all property owners within 1000 feet of the facility boundary (R315-310-3(2)(i))	
Documentation that a notice of intent to apply for a permit has been sent to all property owners listed above (R315-310-3(2)(ii))	

## Utah Class II Landfill Permit Application Checklist

<b>I. Facility General Information</b>	
Description of Item	Location In Document
Name of the local government with jurisdiction over the facility site (R315-310-3(2)(iii))	
<b><i>Ic. Location Standards for All New And Expanding Facilities</i></b>	
Documentation that the facility has met the historical survey requirement of R315-302-1(2)(f)	
Land use compatibility (R315-302-1(2)(a))	
Maps showing the existing land use, topography, residences, parks, monuments, recreation areas or wilderness areas within 1000 feet of the site boundary	
Certifications that no ecologically or scientifically significant areas or endangered species are present in site area	
List of airports within five miles of facility and distance to each	
Geology (R315-302-1(2)(b))	
Geologic maps showing significant geologic features, faults, and unstable areas	
Maps showing site soils	
Surface water (R315-302-1(2)(c))	
Magnitude of 24 hour 25 year and 100 year storm events	
Average annual rainfall	
Maximum elevation of flood waters proximate to the facility	
Maximum elevation of flood water from 100 year flood for waters proximate to the facility	
Wetlands (R315-302-1(2)(d))	
Ground water (R315-302-1(2)(e))	
<b><i>Id. Plan of Operations for All Facilities (R315-310-3(1)(e) and R315-302-2(2))</i></b>	
Forms and other information as required in R315-302-2(3) including a description of on-site waste handling procedures and an example of the form that will be used to record the weights or volumes of waste received (R315-302-2(2)(b) And R315-310-3(1)(f))	
Schedule for conducting inspections and monitoring, and examples of the forms that will be used to record the results of the inspections and monitoring (R315-302-2(2)(c), R315-302-2(5)(a), and R315-310-3(1)(g))	
Contingency plans in the event of a fire or explosion (R315-302-2(2)(d))	
Corrective action programs to be initiated if ground water is contaminated (R315-302-2(2)(e))	
Contingency plans for other releases, e.g. explosive gases or failure of run-off collection system (R315-302-2(2)(f))	

## Utah Class II Landfill Permit Application Checklist

<b>I. Facility General Information</b>	
Description of Item	Location In Document
Plan to control fugitive dust generated from roads, construction, general operations, and covering the waste (R315-302-2(2)(g))	
Plan for litter control and collection (R315-302-2(2)(h))	
Description of maintenance of installed equipment (R315-302-2(2)(i))	
Procedures for excluding the receipt of prohibited hazardous or PCB containing wastes (R315-302-2(2)(j))	
Procedures for controlling disease vectors (R315-302-2(2)(k))	
A plan for alternative waste handling (R315-302-2(2)(l))	
A general training plan for site operations (R315-302-2(2)(o))	
Any recycling programs planned at the facility (R315-303-4(6))	
Closure and post-closure care Plan (R315-302-2(2)(m))	
Procedures for the handling of special wastes (R315-315)	
Plans and operation procedures to minimize liquids (R315-303-3(1))	
Plans and procedures to address the requirements of R315-303-3(7)(c) through (i) and R315-303-4	
Any other site-specific information pertaining to the plan of operation required by the Director (R315-302-2(2)(p))	

<b>II Facility Technical Information</b>	
Description of Item	Location In Document
<b>IIa. Maps for All Facilities</b>	
Topographic map drawn to the required scale with contours showing the boundaries of the landfill unit, gas monitoring points, and the borrow and fill areas (R315-310-4(2)(a)(i))	
Most recent U.S. Geological Survey topographic map, 7-1/2 minute series, showing the waste facility boundary; the property boundary; surface drainage channels; any existing utilities and structures within one-fourth mile of the site; and the direction of the prevailing winds (R315-310-4(2)(a)(ii))	
<b>IIb. Geohydrological Assessment for All Facilities (R315-310-4(2)(b))</b>	
Local and regional geology and hydrology including faults, unstable slopes and subsidence areas on site (R315-310-4(2)(b)(i))	
Evaluation of bedrock and soil types and properties including permeability rates (R315-310-4(2)(b)(ii))	
Depth to ground water (R315-310-4(2)(b)(iii))	
Quantity, location, and construction of any private or public wells on-site or within 2,000 feet of the facility boundary (R315-310-4(2)(b)(v))	

## Utah Class II Landfill Permit Application Checklist

<b>// Facility Technical Information</b>	
Description of Item	Location In Document
Tabulation of all water rights for ground water and surface water on-site and within 2,000 feet of the facility boundary (R315-310-4(2)(b)(vi))	
Identification and description of all surface waters on-site and within one mile of the facility boundary (R315-310-4(2)(b)(vii))	
For an existing facility, identification of impacts upon the ground water and surface water from leachate discharges (R315-310-4(2)(b)(viii))	
Calculation of site water balance (R315-310-4(2)(b)(ix))	
<b>//c. Engineering Report - Plans, Specifications, And Calculations for All Facilities</b>	
Documentation that the facility will meet all of the performance standards of R315-303-2	
Engineering reports required to meet the location standards of R315-302-1 including documentation of any demonstration or exemption made for any location standard (R315-310-4(2)(c)(i))	
Anticipated facility life and the basis for calculating the facility's life (R315-310-4(2)(c)(ii))	
Unit design to include cover design; fill methods; and elevation of final cover including plans and drawings signed and sealed by a professional engineer registered in the State of Utah, when required (R315-303-3(3), R315-303-3(6) and (7)(a), R315-310-3(1)(b) and R315-310-4(2)(c)(iii))	
Equipment requirements and availability (R315-310-4(2)(c)(iii))	
Identification of borrow sources for daily and final cover and for soil liners (R315-310-4(2)(c)(iv))	
Run-On and run-off diversion designs (R315-303-3(1)(c), (d) and (e))	
Landfill gas monitoring and control plan that meets the requirements of Subsection R315-303-3(5) (R315-310-4(2)(c)(vii))	
Slope stability analysis for static and under the anticipated seismic event for the facility (R315-310-4(2)(b)(i) and R315-302-1(2)(b)(ii))	
Design and location of run-on and run-off control systems (R315-310-4(2)(c)(viii))	
<b>//d. Closure Plan for All Facilities (R315-310-3(1)(h))</b>	
Closure Plan (R315-302-3(2) and (3))	
Closure schedule (R315-310-4(2)(d)(i))	
Design of final cover (R315-310-4(2)(c)(iii))	
Capacity of site in volume and tonnage (R315-310-4(2)(d)(ii))	
Final inspection by regulatory agencies (R315-310-4(2)(d)(iii))	
<b>//e. Post-Closure Care Plan for All Facilities (R315-310-3(1)(h))</b>	
Post-Closure Plan (R315-302-3(5) and (6))	
Site monitoring of landfill gases, and surface water, if required (R315-310-4(2)(e)(i))	

## Utah Class II Landfill Permit Application Checklist

<b>// Facility Technical Information</b>	
Description of Item	Location In Document
Changes to record of title, land use, and zoning restrictions (R315-310-4(2)(e)(v))	
Maintenance activities to maintain cover and run-on/run-off control systems (R315-310-4(2)(e)(iii))	
List the name, address, and telephone number of the person or office to contact about the facility during the post-closure care period (R315-310-4(2)(e)(vi))	
<b>//f. Financial Assurance for All Facilities (R315-310-3(1)(j))</b>	
Identification of closure costs including cost calculations (R315-310-4(2)(d)(iv))	
Identification of post-closure care costs including cost calculations (R315-310-4(2)(e)(iv))	
Identification of the financial assurance mechanism that meets the requirements of Rule R315-309 and the date that the mechanism will become effective (R315-309-1(1))	

N:\ALL\SW-Form\Permit forms\Permit Application forms\2012\_Class\_II\_application\_and\_checklist.docm