

## **R305. Environmental Quality, Administration.**

### **Rule R305-8. Board Member Attendance Requirements.**

As in effect on June 1, 2016

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#### **R305-8-101. Purpose and Authority.**

The purpose of this rule is to establish standards for board member attendance at regularly scheduled board meetings. This rule is authorized by Section 19-1-201(1)(d)(i)(A).

#### **R305-8-102. Notification Requirement.**

A board member shall notify the board chair of an absence at least two business days prior to the board meeting in order to be excused. A board member who fails to notify the board chair of an absence at least two business days prior to the board meeting shall not be excused.

#### **R305-8-103. Standards for Attendance.**

- (1) In order to effectively execute board duties, board members shall regularly attend board meetings.
- (2) A board member shall be deemed to be out of conformity with the requirement to regularly attend board meetings if:
  - (a) the member has two unexcused absences from a board meeting within a one-year period;
  - (b) the member misses three consecutive meetings for any reason; or
  - (c) the member misses one-third of the total number of board meetings in a one year period.

#### **R305-8-104. Remedy for Failure to Meet Standards for Attendance.**

- (1) If a board member fails to meet standards for attendance, the board chair shall:
  - (a) notify the board member in writing; and
  - (b) schedule an agenda item for the next board meeting to consider dismissal of the board member.
- (2) The board member shall be given an opportunity to address the board at that meeting.
- (3) The Board may recommend to the Governor that the member be removed from the board.

#### **KEY**

board membership, board attendance, board member dismissal

#### **Date of Enactment or Last Substantive Amendment**

6/8/2016

UT Admin Code R305-8. Board Member Attendance Requirements. June 1, 2016

December 19, 2012

#### **Authorizing, Implemented, or Interpreted Law**

19-1-201(1)(d)(i)(A)