

**SMALL BUSINESS COMPLIANCE ADVISORY PANEL  
TUESDAY, AUGUST 11, 2009**

**Present:**

Kevin Hooper, Shoppes at Telegraph Square  
Brad Overmoe, Red Hanger Cleaners  
Paul Glauser, Staker & Parson Company

Paul Harding, OPAA, Business Assistance  
Rusty Ruby, Air Quality  
Rose Kenworthy, OPPA, Executive Secretary

**Welcome/Approval of Minutes:** Kevin welcomed all those in attendance.

Brad Overmoe made a motion to approve both the January 2009 and April 2009 minutes. Paul Glauser seconded the motion. The motion was unanimously approved.

**SBO/SBEAP National Conference.** Kevin reported the conference was held in Louisville, Kentucky June 1-5, 2009. Kevin suggested that members attend the conferences, especially new members. A few resources were distributed.

The information at the conference was geared toward practitioners. The first session was very interesting from an environmental protection standard. The presenter pointed out that they had created their own industrial site for sustainable green partnerships. Guidelines and standards were set, which were endorsed in setting industrial standards. Some of the major customers are required to have green certification.

During the second session the presenter discussed climate change and regulations directed towards small businesses. He also discussed the ability to control energy consumption in buildings. The website is [www.energystar.gov/smallbiz](http://www.energystar.gov/smallbiz). The program included information for an energy self-audit and tracking energy and water usage. Comparisons with other buildings could also be made. CO2 emissions were also summarized. A flash drive with detailed information of other counties going green was given to Brad Overmoe to review.

Paul reported that this year there were over 100 participants at the conference, but some of the states have had program cuts. There has been a universal cutback in staff and dollars, and some states were void of participation. Our region had representatives from Colorado, Wyoming and Utah.

The conference site for next year has not yet been determined. When next year's conference is announced, Paul will notify members of the CAP committee.

The last day included networking with professionals. There were also work group discussions for annual awards for businesses.

**Web Tools for Business:** Paul reviewed resources on line. Tracking how to do more with less and providing resources, education and outreach is our primary objective. The Small Business website is very well organized (<http://www.smallbiz-enviroweb.org/>). Compliance source rules, notification, and requirements are required in educating small business. There are also links to other CAP memberships and what resources they have.

We need to anticipate outreach provisions. Paul is working with Frank Stehno, Web master, to link information and make the site more user-friendly. We can provide a link to the Business Assistance page.

[http://www.deq.utah.gov/Business\\_Assistance/index.htm](http://www.deq.utah.gov/Business_Assistance/index.htm)

A list of questions were distributed and reviewed on how CAP is going, where it is going, and how we can do better. We need to anticipate the needs of businesses as things are coming.

**Compliance Update: Compliance Update:** Outreach and discussion of rules were reviewed. Rusty reported there are area source MACT Standard issues in Air Quality. For example, there have been issues with the auto body and paint repair shop MACT Standard. There is no motivation to adopt the standards for the state because there are no emission reductions. Neighbors may become involved and complain to the state, but we will refer them to EPA. There is unnecessary manpower and expense involved to enforce rules when there aren't improvements to the environment. At some point EPA may require us to adopt or they could withhold funding.

Notification to the state and a permit are required, but some of the new standards are exempt. Paul noted that the area source CAP page identifies who has delegated authority. Rusty emphasized there are no environmental benefits to request delegation, but it might be ok to link the information to the guidelines. Rusty stated Steve Packham is tracking information, and a report can be given at the next meeting. The information can also be viewed on the Web site.

It was commented we have focused on a list of goals for a two-year period, and will establish goals for 2010-2011. We should identify industry sectors to target for the next two year period.

Discussion ensued regarding the affects to business with regard to compliance notification to EPA. Paul recommended reviewing area source rules on the agenda. It was the consensus that it would be good to periodically review, and list as an agenda item. Steve tracks the implementation of these MACT Standards and can report on them.

It was also suggested to add a compliance advisory alert. Concern was expressed for the Mom & Pop organizations that are not affiliated with the Trade associations. We need to reach out better on the website, and we can change the carousel to include area source rules. The best method is dependent upon the sector. The website can add suppliers.

It was the consensus of the CAP members there were problems on how businesses can be alerted and trends. As a result of the economy we are finding half of the smaller businesses are no longer operating.

Rusty distributed and reviewed a spreadsheet report of compliance activities. The most recent issue is fugitive dust. This summer there were fewer complaints than last year. Although this is a minor pollutant, it is still a big issue. The report details settlement requests. The information is available on the Internet, as well as included in the Board packets. We can link directly to the CAP page, and include the Board packet information.

Another issue is open burning and regulations in allowing burns. The County set up a burn window, and the Fire Department issues permits. Agriculture is exempt, and there coordinated efforts through the Forest Service, BLM and the Department.

**CAP Board appointments:** Don Lewon's appointment has expired. Two candidates Kirsten Brinkerhoff, and John R. Weise have been nominated. We have forwarded the nominations to Representative Garn, and hope to have a replacement before the next meeting. The first part of 2010 Paul Glauser and Kevin Hooper's terms will expire, but we can re-appoint them both for another term.

**Executive Director:** Amanda Smith will be confirmed by the Legislature. She is interested in networking and is focused on how businesses are impacted. It was requested to invite Amanda to the next CAP meeting.

The meeting was adjourned. The next meeting is scheduled for November 17, 2009.