

**SMALL BUSINESS COMPLIANCE ADVISORY PANEL
TUESDAY, NOVEMBER 17, 2009**

Present:

Kevin Hooper, Shoppes at Telegraph Square
Brad Overmoe, Red Hanger Cleaners
Paul Glauser, Staker & Parson Company
Marie Marshall, Chamber East Chamber of Commerce
Mark May,

Paul Harding, OPAA, Business Assistance
Rusty Ruby, Air Quality
Rose Kenworthy, OPPA, Executive Secretary

Welcome/Approval of Minutes: Kevin welcomed all those in attendance. Paul Glauser made a motion to approve the August 2009 minutes. Rusty Ruby seconded the motion. The motion was unanimously approved.

CAP Member Information Update/Renewal: Nomination letters were sent to Kevin Garn to appoint a new Board member. The vacancy nomination included Kirstin Brinkerhoff with the salvage yard industry and John R. Weiss with the cabinet business.

Amanda would like to invite additional members to participate with the Small Business Advisory panel. For future appointments we may want to include representatives from industry and sectors representing expertise in small business. Perhaps someone in the auto body or farmers business would like to participate. Paul Glausner volunteered to check for interested representation.

Expiration dates for Kevin Hooper and Brad Overmore is January 2010. Kevin, Brad, Mark and Paul expressed a commitment to continue serving on the Board. By December letters can be prepared to re-appoint those who wish to continue on the Small Business Advisory Board.

Area Source Discussion/Open Burn Information: Rusty distributed a list of MAC source rules scheduled for the January Air Quality Board meeting. The Auto Body rules are not being proposed for adoption, and we don't expect emission reduction. We anticipate going to the Board to propose for public comment at the January Board meeting.

Another issue is open burning and regulations in allowing burns. The County set up a burn window and the Fire Department issues permits. There are coordinated efforts through the Forest Service, BLM and the Department. There have been numerous phone calls regarding open burn rules. There has been confusion regarding the rules, so we came up with a quick question and answer sheet to address general questions regarding open burn periods.

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Area Source Discussion/Open Burn Information (continued)

We allow a 30-day window and then the local fire marshals have a window. We met with the fire marshals and representatives to spread the word. Kevin will inform the fire marshal in Washington County about the open burn rules. The local fire marshals need to follow the rules for industrial waste burns. We cannot use open burns for the disposal of waste. UDOT is not exempt from the open burning. The fire marshal can establish a 30-day burn period in the spring between March 1 and May 30 for all counties and another one in the fall between September 15th and October 30th for all counties, except Salt Lake, Davis, Weber, and Utah counties.

Wood burning stoves cannot be used on red burn days. If there is no visible emission burning is allowed.

CAP Annual Awards/Other: Paul reported that last year we had a few businesses nominated for annual awards, but they did not qualify as small businesses. Small businesses are hurting, and it is estimated that at least 30-50% of them are no longer operating, or permanently closed. At the next meeting there will be discussion and ideas for initial nominations.

Paul reported that next year our office will be working on pollution prevention with the Davis Chamber of Commerce. We will be partnering a pilot program, and may be able to expand to other Chambers. We will also work with the pre-design program for new businesses coming into the state. The pre-design will be one-stop gathering information source and points of contact.

Discussion ensued regarding hazardous waste and the restricted account. The account has not kept up with the costs. Inspections have fallen and some of the fees that should stay with the hazardous waste group are not there.

It was announced that Brad Johnson was the new Deputy Directory. It was further announced that Bill Sinclair will be retiring and a retirement party is scheduled for December 10th.

Mark added he will present information in his monthly newsletter. The Utah Manufacturer's Association does an outstanding job. To send out information, contact Mark or Tom. Paul recommended promoting the Annual Pollution Prevention Award.

Executive Director: Amanda is interested in networking and is focused on how businesses are impacted. Amanda will be invited to the January CAP meeting.

The meeting was adjourned. The next meeting is scheduled for January 26, 2010.